

# TEEA Board

## JOB JAR

Name: \_\_\_\_\_ County: \_\_\_\_\_ District: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

Email: \_\_\_\_\_

Please select 5 of the committees and/or appointments on which you would like to serve. Rank from 1 to 5 with 1 being your first choice and 5 being your last choice. There is no guarantee that you will be assigned to every committee you choose or that you won't be assigned to others, but your preferences will be taken into account when making assignments. Thank you.

- \_\_\_\_\_ By-Laws Committee
- \_\_\_\_\_ TEEA Manual Committee (update TEEA Manual)
- \_\_\_\_\_ Credential Committee (Verify Credentials at all meetings)
- \_\_\_\_\_ Finance Committee (Prepare proposed budget)
- \_\_\_\_\_ Expenditures Committee (Verify Board members expenditure vouchers)
- \_\_\_\_\_ Resolution Committee (Initiate/Verify Resolutions)
- \_\_\_\_\_ Adult Career Scholarship Committee (Judge applications for Scholarship)
- \_\_\_\_\_ Alumnae Scholarship Committee (Judge applications and assist with Auction)
- \_\_\_\_\_ Election Committee (Plan, organize and preside over elections)
- \_\_\_\_\_ TEEA Sales Committee
- \_\_\_\_\_ Leadership Committee
- \_\_\_\_\_ Financial Review Committee
- \_\_\_\_\_ Web Committee
- \_\_\_\_\_ Approve Minutes (Proof minutes in a timely manner)
- \_\_\_\_\_ Teller (Count votes at Board Meetings and State Conference)
- \_\_\_\_\_ CVU Chair
- \_\_\_\_\_ Name Badge Chair
- \_\_\_\_\_ Cultural Arts Committee
- \_\_\_\_\_ Willing to serve as assigned
- \_\_\_\_\_ Willing to offer prayer at Board Meetings

Other interests, talents or areas of expertise: \_\_\_\_\_

---

Please turn in before you leave today. Thank you