How to Manage Facebook Settings for How You Connect

Where are my privacy settings?
To view and adjust your settings:

1. Click ⚙ in the upper-right corner
2. Select **Privacy Settings** from the dropdown menu
3. Click on a privacy setting to **edit** it or use the left-hand column to view your other settings

   You can also quickly view and adjust some of the most widely used privacy settings and tools from your 🔒 Privacy Shortcuts at the top of many pages.

   To control the privacy for posts, photos and other stuff you share on your timeline, you can choose your audience right when you post.

How do I change my filter preferences for my messages?
You can change your filter preferences from your inbox:

1. Go to your messages inbox
2. In the upper-left corner of your messages, click **Other**
3. Click **Edit Preferences**
4. Select **Basic** or **Strict** filtering
5. Click **Save**

   Messages that are filtered out of your inbox will appear in your Other folder. If a message you're not interested in gets delivered to your inbox, select **Move to Other** from the ⚙ **Actions** menu.

   Keep in mind, anyone on Facebook can send you a message, and anyone can email you at your Facebook email address.

   Learn how messages work for minors. www.connectsafely.org

   <u>A Parent's Guide to Facebook (</u>pdf) is posted on the TEEA website.

How do I remove a tag from a photo or post I'm tagged in?
Hover over the story, click ✏ and select **Report/Remove Tag** from the dropdown menu. You can then choose to remove the tag or ask the person who posted it to take it down.

You can also remove tags from multiple photos at once,

1. Go to your activity log
2. Click **Photos** in the left-hand column
3. Select the photos you'd like to remove a tag from
4. Click **Report/Remove Tags** at the top of the page
5. Click **Untag Photos** to confirm

Remember, when you remove a tag, that tag will no longer appear on the post or photo, but that post or photo is still visible

Source: Basic Privacy Settings & Tools/ Facebook Help Center

   https://www.facebook.com/help325807937506242