

**TEXAS EXTENSION EDUCATION ASSOCIATION, Inc.**  
**FALL BOARD MEETING**  
**4-H Center Leadership Lodge – Brownwood, Texas**  
**November 4, 5, & 6, 2013**

**GENERAL SESSION – LEADERSHIP LODGE, MONDAY, NOVEMBER 4, 2013**

Call to Order by President Cathy Hanzik, at 7 pm.

Prayer – Margaret Boyd

Pledges – All

TEEA Creed, Motto, and Mission – Julia Moseley

Thought for the Day – Joyce Morrow

Roll Call & Introductions – Julie Neusch

Credentials Report – Bess Farr

Voting members 23 Non-voting members 0 Visitors 3

Extension Personnel 2 Total Participation 28

A quorum was established, and Credentials Report was adopted. (Att. 1)

Welcome Board Members – Cathy Hanzik

Approval of Minutes – Julie Neusch

Pre-Conference X 2013 State Conference X Post-Conference X

Executive Committee Planning X

Approval of these minutes will be by Edith Jones & Rosabelle Leal.

Treasurer's Report – Kay Jacob: Oct. 1, 2012 through Sept. 30, 2013 - Income \$130,663.70;

Expenses \$104,846.73; Bank Balance as of Nov. 3 was \$20,817.77. Total

Scholarships given was \$3,500.00. Report will be filed for audit. (Att. 2)

Correspondence – Julie Neusch: Letter of Thanks from the Embassy Suites in San Marcos; Thank-you note from Shane Sorenson at the Wichita Falls CVB; Thank-you note from Ashley Piercy, winner of the Adult Career Scholarship; Letter of withdrawal from TEEA by the Frio Canyon Homemakers Education Club in Leakey Texas, District 10.

Texas A&M Texas AgriLife Extension Update – Dr. Judy Warren: Distributed copies of the map of Texas showing the newly organized regions, and the new organizational chart of the A&M AgriLife system. (Att. 3)

**Executive Committee Recommendations – Julie Neusch:**

- (1) That the TEEA Board will pay for board and lodging for both Judy Warren and Joyce Cavanagh while Joyce is in training. Motion adopted. (Att. 4)
- (2) That 4-H Scholarships be paid as follows: \$500 for one semester and \$500 for the next. (This will be clarified on the application forms in the future.) Motion adopted. (Att. 5)
- (3) That Emeritus Membership may be conferred upon a member who has been a TEEA member for 20 years or more if that member can no longer actively contribute to the club due to permanent, serious mental or physical disability. The title Emeritus may be granted by the executive board of a club. No state dues will be paid, but the Messenger could be purchased. Motion adopted. (Att. 6)
- (4) That the new regional division of host districts will be as follows:
  - a. 2014 – Districts 1 & 2
  - b. 2015 – Districts 3 & 8
  - c. 2016 – Districts 4 & 5
  - d. 2017 – Districts 6 & 7

- e. 2018 – Districts 9 & 11
- f. 2019 – Districts 10 & 12
- g. 2020 – Districts 1 & 2

Motion adopted. (Att. 7)

**2014 State Conference review – Cathy Hanzik**

Dates: September 9 & 10, 2014

Theme: "Love, Faith, & Devotion"

Location: Wichita Falls, Texas

A fact sheet was distributed to board members, which included conference hotel & overflow hotel information, & District Party location ideas. (Att. 8)

Host Districts 1 & 2 – Working on coordinating their part of the State Conference Board Position Openings for 2014-2015:

Second Vice-President for Programs

Secretary

Refer to Article VIII of the bylaws for the rules of candidacy. A letter to declare candidacy is due to TEEA State President by May 1.

It is being considered to possibly have exhibitors during registration on Tuesday at the conference.

The 2014-2016 Education Chairs will be from Districts 1, 9, 3 & 5.

The goals that the board had set last May were reviewed, and some of our goals are in the process of being fulfilled, but others need more action. (Att. 9)

Committees for 2013-2014 reviewed. (Att. 10)

Meeting recessed at 8:55 pm, until morning.

**TUESDAY, NOVEMBER 5, 2013 :**

General Session continued at 8:28 am by President Cathy Hanzik.

Prayer – Edith Jones

Thought of the Day – Clara Ball

Credentials Report – Bess Farr

Voting members 23 Non-voting members 0 Visitors 1

Extension Personnel 2 Total Participation 26

A quorum was established, and Credentials Report was adopted. (Att. 11)

EIN's – Millie Barrow has volunteered to do the filing for each club & association in the state.

4-H Wish List – Darlene Locke (Att. 12)

TEEA 4-H Scholarship – Winners need more clarification as to where the scholarship comes from. Student information should go to the TEEA Treasurer.

TEEA membership dues can be paid from fundraisers, and according to the IRS, as a 501(c)3 a letter of determination is not needed.

Meeting recessed at 10:30 am, for training meetings.

Meeting reconvened at 1:15 pm by Cathy Hanzik.

**4-H Center Donation – Motion** – Grace Glaze moved that our pledge of \$5000 will be used for 4 loveseats & 8 chairs in the lodge, and the balance of our Coins for Friendship donations will be used for plastic banquet tables. Motion was seconded and adopted. (Att. 12A)

Rules on Raffles – Kay Jacob distributed copies of the rules on charitable raffles from the Texas Attorney General's Office. (Att. 13) Discussion followed about how we are to follow the rules with the raffles within our state conference.



The TEEA Messenger Report – Margaret Boyd (Att. 14)  
Meeting recessed at 2:15 pm, for Committee Meetings, to be followed by a soup supper and party in Leadership Lodge.

**WEDNESDAY, NOVEMBER 6, 2013**

General Session continued at 8:25 am by President Cathy Hanzik.

Prayer – Nelda VanHoose

Thought for the Day – Lynda French

Credentials Report – Bess Farr

Voting members 24 Non-voting members 1 Visitors 0

Extension Personnel 1 Total Participation 26

A quorum was established, and Credentials Report was adopted. (Att. 15)

Dollars for Scholars and Coins for Friendship Report – Kay Jacob:

Dollars for Scholars brought \$44.48; Coins for Friendship brought \$46.70.

Silent Auction Report – Kay Jacob: \$579.00 was raised at the Silent Auction during this meeting.

**Motion:** Finance Committee Recommendation: That \$68 from the Silent Auction be used to purchase an upgrade to Quicken 2014. Motion was adopted. (Att. 16)

**Election of new editor of The TEEA Messenger** – Motion: Edith Jones moved that Lela Goar be elected to TEEA Messenger Editor. Motion was seconded and adopted. (Att. 17)

Committee Reports:

Financial Review – Kay Taylor (Att. 18)

CVU – Gwen Risinger (Att. 19)

Name Badges – Martha Crawford (appointed to remain chair through Sept., 2014):  
No report.

TEEA Sales – Kay Jacob (Att. 20)

Alumnae – for Grace Glaze – Violet Alexander (Att. 21)

Cultural Arts – Bess Farr (Att. 22)

Credentials – Bess Farr

Finance – Lynda French & Kay Jacob

**Motion:** The Finance Committee moved that we use the following guidelines for handling the \$300 donation to each district for the Food & Fiber Show awards: The State TEEA Treasurer will send a \$300 check to each District Director prior to their Spring Conference. Each District Director will contact their Regional Program Director to determine who to contact regarding the Food & Fiber Show(s). The District Director will work with this person to support District 4-H Food and Fiber activities. Each District Director will then provide the State TEEA Treasurer with a signed expense receipt and a check to refund any excess moneys not spent. (Att. 23)

**Motion:** The Finance Committee moved that Board Members traveling more than 400 miles to State Conference arrive the day prior to assigned arrival date, and the State TEEA pay for their hotel rooms. Motion was adopted. (Att. 24)

Election – Kay Jacob (Att. 25)

Web – Julie Neusch (Att. 26)

Education Committee Training Report – Kay Taylor & Julie Neusch (Att. 27)

District Directors' Training Report – Millie Barrow & Kay Jacob (Att. 28)

Leadership – Millie Barrow (Att. 29)

Bylaws – Millie Barrow (Att. 30)  
TEEA Manual – Julia Moseley (Att. 31)  
Resolutions – Edith Jones (Att. 32)  
Adult Scholarship Report – Nelda VanHoose: Proposed changes tabled until May.  
4-H Foundation Representative Report – Violet Alexander (Att. 33)

Unfinished Business and General Orders:

It was considered using 3 or 4 conference locations central to the whole state. District Directors will poll their members to get a feel for what they think about the idea. Sample letters of congratulations to scholarship winners will be added to the manual, for District Directors to use.

New Business:

President Cathy Hanzik appointed a committee to work on improving the report forms: Kay Taylor (chair), Lynda French, Millie Barrow, Grace Glaze, Julia Moseley, & Kaylene Layton

2014 Spring TEEA Board Meeting will be May 5-7

Meeting was adjourned at 10:09 am.

APPROVED:

Julie Neusch  
Julie Neusch, Secretary

11-11-13  
Date

Edith A. Jones  
Edith Jones

11-26-13  
Date

Rosabelle Leal  
Rosabelle Leal

12-8-2013  
Date